



Kingsthorpe
College

Kingsthorpe College

Teacher of ICT/Business



Job Description

The Collaborative Academies Trust and Kingsthorpe College is committed to safeguarding and promoting the welfare of children and young people and expects all members of staff to share this commitment.

Faculty: ICT/Business.

Line Manager: Learning Director of ICT/Business.

Teaching

- Teaching, planning and recording of lessons through the key stages.
- Maintaining teaching and learning at a high standard for all classes and lessons.
- Assessing, monitoring, recording and reporting to parents on student progress.
- Consistent and high expectations of classroom behaviour and management.
- Having the capability to update own or Faculty subject knowledge.
- Applying ICT links in planning.
- Applying the use of Key Skills into planning.

Departmental

- Aiding with subject team planning.
- Reviewing, evaluating and incorporating ideas into schemes of work.
- Contributing to the Faculty Team Plan and the overall College Development Plan.
- Moderating coursework and levelled work.
- Maintaining high expectations of subject coursework.
- Attending subject team meetings.
- Collaboration with other colleagues in target setting, sharing good practice, and communication skills.
- Contributing to cross-curricular thematic teaching, and conveying this to students.

Pastoral

- Attending regular pastoral meetings.
- Liaising with Heads of Years to reference tutor matters, and/or subject matters.
- Registering students and being punctual for registration.
- Mentoring students.
- Attending tutor/parent consultations.
- Contacting parents/or guardians with reference to attendance, achievements and behaviour.

Health and Safety

- To be aware of and adhere to Kingsthorpe College procedures for health and safety in and out of school, e.g. Field trips.
- Ensure the immediate teaching area is attractive, safe and is conducive to student learning.
- Reporting all faults to the Director or Deputy Director of the Faculty.

Professional Development and Conduct

- Arriving punctually to all lessons.
- Displaying appropriate conduct and behaviour towards students and other members of staff, including a commitment to equal opportunities.
- Displaying a committed and positive approach to the profession.
- Identifying specific areas for professional development (subject knowledge and understanding, career progression).
- Taking part in appraisals and teaching evaluations.
- Keeping abreast of current educational issues and developments.

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