



# Kingsthorpe College

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**Policy Name:** PROVIDER ACCESS LEGISLATION  
**Policy Type:** Statutory  
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**Approved by:** S Matharu & Local Governing Body  
**Policy Owner:** Rebecca Griffin



## Aims

This policy statement sets out the College's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's educations or training offer. This complies with the College's legal obligations under "[Careers guidance and access for education and training providers](#)", updated in May 2025.

## Overview

At Kingsthorpe College we place a great emphasis on our students having a personal development programme that ensures they are well equipped for transition to their next step. This starts as soon as they arrive at school in Year 7 and builds significantly through Years 8 -13. We make every effort to get our students onto the right pathway suitable for their particular skill set and this is achieved through a focus on careers every year.

Kingsthorpe College uses the Gatsby Benchmarks as a guide to plan our careers programme. As part of our commitment to informing our students of the full range of learning and training pathways on offer to them, we are happy to receive requests from training, apprenticeship and vocational education providers to speak to students.

Kingsthorpe College also proactively seeks to build relationships with these partners as we plan our Career activities throughout the school year to ensure that providers have multiple opportunities to speak to students and their parents across years 7- 13, to offer information on vocational, technical and apprenticeship qualifications and pathways.

## Student Entitlement

Students in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- To understand how to make applications for the full range of academic and technical courses.

Kingsthorpe College will ensure that all staff involved in personal guidance and pastoral support are up to date on their knowledge of current Post 16 and Post 18 pathways, through training in preparation for delivering the careers element of the PSHE curriculum.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours, and the provider will be given a reasonable amount of time to, as a minimum:



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- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- Explain what career routes those options could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- Answer questions from pupils

## Meaningful Provider Encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist. Meaningful online engagement is also an option, and we are open to providers that can provide live online engagement with our pupils.

## Procedure

A provider wishing to request access should contact the relevant Careers Lead on relative site.

### Careers Lead

The Personal Development Assistant Headteacher with responsibility for careers at Kingsthorpe College is Mrs Rebecca Griffin – Kingsthorpe College, Boughton Green Road, Kingsthorpe, NN2 7HR or contact via phone on 01604 716106 or via email: [Becky.Griffin@kingsthorpecollege.org.uk](mailto:Becky.Griffin@kingsthorpecollege.org.uk)

A provider wishing to request access should contact the school using the details above.

Opportunities for access: The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please speak to our Careers Leader to identify the most suitable opportunity for you.

## Vision

To provide students with a range of career activities to enable them to discover opportunities which are available to them on completion of their education at Kingsthorpe College that support them to be ready for the world of work.

Our careers education has three aims:

### Self-Development

To help students understand themselves and the influences on them, build a track record of their experiences and achievements and develop their capabilities. Work via National Baccalaureate.

### Career Exploration

To help students identify, investigate and weigh up opportunities in learning, work and placements and linking their curriculum learning to careers.



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## Transition

To help students to make and adjust plans to reflect their strengths, options and choices in order to develop the skills that current and future workforces/labour markets need/want.

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. Kingsthorpe College will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Rebecca Griffin.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Rebecca Griffin, who will ensure this resource is placed in an appropriate place to allow students opportunity to access the material.

## Safeguarding

Kingsthorpe College's Safeguarding/Child Protection Policy outlines the school's procedure for checking the identity and suitability of visitors. This policy is available on the school website in the Policies section. At all times we ensure that there are no issues of safeguarding and that our students are always safe whilst meeting or speaking to external providers. All education and training providers will be expected to adhere to this policy.

## Previous Providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Royal Navy
- Mango
- Aston Martin F1
- Kier
- NHS
- Northampton General Hospital
- West Northamptonshire County Council - Emergency Planning
- University of Leicester
- University of Northampton
- University of Nottingham Trent
- University of Buckingham